



**Governance Committee  
Bright Star Schools Board of Directors  
Agenda of the Regular Meeting**

Friday, June 13, 2025 at 3:00 p.m.

**Teleconference Access**

<https://brightstarschools-org.zoom.us/j/7146236234>

Meeting ID: 714 623 6234

Passcode: BSS

**In-person Location:**

Stella Elementary Charter Academy  
2636 S. Mansfield Ave,  
Los Angeles, CA 90016

**Board Member Teleconference Locations**

- 4140 Workman Road #287 Whittier, CA 90601
- 888 Columbia Avenue, Claremont, CA 91711
- 1612 W. Pico Blvd. Los Angeles, CA 90015
- 323 S. Irving Blvd., Los Angeles, CA 90020

**School Site Two-Way Teleconference Locations**

- 2636 S Mansfield Ave, Los Angeles, CA 90016
- 4196 Marilton Ave, Los Angeles, CA 90008
- 4301 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90008
- 1600 W. Imperial Hwy, Los Angeles, CA 90047
- 600 S. La Fayette Park Pl, Los Angeles, CA 90057
- 8755 Woodman Ave, Arleta, CA 91331
- 9034 Burnet Ave, North Hills, CA 91343
- 9356 Lemona Ave, North Hills, CA 91343
- 111 S. Madison Avenue, Los Angeles, CA 90004

*The legislative body hereby notices each teleconference location of each member participating in the public meeting, each teleconference location is accessible to the public, members of the public are allowed to address the legislative body at each teleconference location, and the legislative body will post an agenda at each teleconference location. At least a quorum of the legislative body will participate from locations within the boundaries of the local agency's jurisdiction.*



**Meeting Agenda**  
**Friday, June 13, 2025**

- 1. Call to Order and Roll Call**
- 2. Public Comment Period for Non-Agenda Items**
- 3. Chief Executive Officer Presentation by Ana Martinez**
  - Update on CEO Priorities and Goals
  - Discussion: Revisions to BSS Board Covenant - Attendance Requirements
- 4. Human Resources Presentation by Olga Ramos, Senior Director of HR**
  - 2025-2026 Employee Handbook
- 5. Vice President of Public Affairs Presentation by Angelina Calderon**
  - 2025 Pulse Survey Data
  - 2025-26 Local Control and Accountability Plans (LCAP) for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
  - 2025-26 Student & Family Handbooks, Annual Notices & Org-Wide Policies
    - i. Updated Suspension and Expulsion Policy
    - ii. Updated Uniform Complaint Policy
    - iii. Updated Educational Records and Student Information Policy
    - iv. Updated Freedom of Speech and Expression Policy
    - v. Updated Nondiscrimination Statement
    - vi. Updated Education for Homeless Children and Youth Policy
    - vii. Updated Youth Suicide Prevention Policy
    - viii. Updated College Preparatory Courses
    - ix. Updated CCGI Notice
    - x. Updated Workplace readiness week and work permits
    - xi. Updated Newcomer Pupil
    - xii. Updated Cal Grant Program Notice
    - xiii. Updated Dangers of Synthetic drugs
    - xiv. Updated Information regarding Financial Aid
  - 2025-26 Board Meeting Calendar & Structure
  - Enrollment Modification for SMCA
- 6. Compliance Updates by Lydia Garcia, Manager of Compliance & Special Projects & Board Secretary**
  - 2024-25 Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy



Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School

- Resolution of the Board of Directors of Bright Star Schools for the Submission of a Material Amendment to Los Angeles Unified School District- Charter School Division Regarding the Location Change of Valor Academy Elementary School
- Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Rise Kohyang Elementary School, naming Kaitlin Allen as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
- Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Stella Middle Charter Academy, naming Ginnia Hargins as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
- Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Valor Academy High School, naming Jennifer Anaya-Sanchez as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.

#### **7. Recommendation for Approval of (Consent Agenda):**

- 2025-2026 Employee Handbook
- 2025-26 Local Control and Accountability Plans (LCAP) for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
- 2025-26 Student & Family Handbooks, Annual Notices & Org-Wide Policies
  - i. Updated Suspension and Expulsion Policy
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  - vii. Updated Youth Suicide Prevention Policy
  - viii. Updated College Preparatory Courses
  - ix. Updated CCGI Notice
  - x. Updated Workplace readiness week and work permits
  - xi. Updated Newcomer Pupil
  - xii. Updated Cal Grant Program Notice
  - xiii. Updated Dangers of Synthetic drugs
  - xiv. Updated Information regarding Financial Aid
- 2025-26 Board Meeting Calendar & Structure
- 2024-25 Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School



- Resolution of the Board of Directors of Bright Star Schools for the Submission of Non-Material Amendment to Los Angeles Unified School District- Charter School Division Regarding the Location Change of Valor Academy Elementary School
- Resolution of the Board of Directors of Bright Star Schools for the submission of a renewal petition for Rise Kohyang Elementary School, naming Kaitlin Allen as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
- Resolution of the Board of Directors of Bright Star Schools for the submission of a renewal petition for Stella Middle Charter Academy, naming Ginnia Hargins as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
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**8. Closed Session:** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) Title: Lead Executive Officer

**9. Adjournment**

***The order of business may be changed without notice.*** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

***Special presentations may be made.*** Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.



***Any and all open session materials distributed to the board are available in our office at 2636 S. Mansfield Avenue, Los Angeles, CA 90016, or upon request by emailing us at [board@brightstarschools.org](mailto:board@brightstarschools.org).***

### **Instructions for Presentation to the Board by Members of the Public**

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at [www.brightstarschools.org](http://www.brightstarschools.org).
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - A third disruptive act may result in the disruptive person being removed from the meeting.
  - If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email [board@brightstarschools.org](mailto:board@brightstarschools.org).