



**BRIGHTSTAR**  
S C H O O L S

**Bright Star Schools Board of Directors**  
**Minutes of the Special Meeting**

A meeting of the Board of Directors of Bright Star Schools was held on **Monday, August 18, 2025** at Stella Elementary Charter Academy - Mansfield and via teleconference, pursuant to notice duly given.

On the meeting agenda, the legislative body noticed each teleconference location of each member participating in the public meeting, each teleconference location was accessible to the public, members of the public were allowed to address the legislative body at each teleconference location, and the legislative body posted an agenda at each teleconference location. At least a quorum of the legislative body participated from locations within the boundaries of the local agency's jurisdiction.

In attendance at the start of the meeting were board members Andrew Murr, Dr. Marissiko Wheaton-Greer, Alyce Johnson, Jen Cole, Marisol Leòn, and Lois Levy.

Bright Star Schools staff in attendance were Angelina Calderón, Elizabeth Carter, Lydia Garcia, Ana Martinez, Alexandra Lee, and Elijah Sugay.

- 1. Call to Order and Introduction of Guests** - Andrew Murr called the meeting to order at 1:05 p.m. after confirming that a quorum was present.
- 2. Public Comment Period for Non-Agenda Items** - None made.
- 3. Chief Financial Officer Presentation by Elijah Sugay** - Elijah presented a request for board approval to file a Notice of Completion (NOC) for the Rise Kohyang High School (RKHS) Construction Project. He emphasized the importance of filing the NOC with the Los Angeles County Recorder's Office, as it is a legal requirement under California Civil Code §9204. Filing the NOC formally signifies that the project is complete and initiates the statutory period, typically 30 to 60 days, during which subcontractors or suppliers can file claims or liens. Elijah noted that this action helps protect Bright Star Schools by limiting future liability and closing out financial and contractual obligations with the general contractor. After providing a high level overview of the RKHS project, Elijah also explained that the board approval will authorize the CEO, CFO, or their designee to sign and file the NOC with the County Recorder.
- 4. Vice President of Presentation by Alexandra Lee** - Alexandra presented the 2025–26 Instructional Minutes, outlining the required and proposed instructional time across all Bright Star school sites. A detailed instructional minutes table was reviewed, comparing state minimums with school site plans for grades TK through 12 across 175 instructional days. Each site either met or exceeded the minimum requirement for instructional minutes, demonstrating alignment with both state regulations and local academic planning. She also highlighted that a buffer of three days has been accounted for in case any of the schools need to temporarily close due to an emergency.
- 5. Director of Presentation by Elizabeth Carter** - Elijah Sugay presented this portion of the presentation on Elizabeth Carter's behalf. Elijah provided updates on contracts related to expanded learning and enrichment programs for the 2025–26 school year. He first



introduced the Woodcraft Rangers contracts for two programs: the Expanded Learning Opportunities Program (ELOP) and the 21st Century Community Learning Centers (CCLC). The ELOP contract, covering RKES, RKMS, SECA, and SMCA from July 2025 to June 2026, provides enrichment before and after school as well as during intersessions. Key terms include an 8% indirect rate (reduced from 10%) and billing for intersession programs at actual cost. The CCLC contract, serving RKES and SECA during the same period, focuses on academic intervention and enrichment for students in need, with activities scheduled before school, after school, and during intersessions. This contract includes a 10% indirect rate (reduced from 15%) and aligns with federal and state program guidelines. Elijah also reviewed proposed Enrichment Vendor MOUs aimed at securing high-quality, site-specific enrichment services for the 2025–26 school year. These agreements set class rates and expectations while giving schools flexibility to select vendors based on student interest. He presented four vendors: After School Music Academy (music instruction – \$220/class), Parker Anderson Enrichment (STEM, arts, and hands-on activities – \$250/class), Lunch Bunch (nutrition and culinary education – \$300/class), and Nexlore (STEM programs including robotics, chess, and coding – \$350/class). These MOUs help ensure consistency in pricing and programming while supporting student engagement and learning outside of core instructional time.

- 6. Approval of Consent Agenda:** Andrew Murr asked if anyone wanted any items removed from the consent agenda. Since there were no requests, Andrew Murr called for a motion to approve all items on the consent agenda. Lois Levy moved to approve, and Alyce Johnson second the motion. Votes were then recorded as follows:

Board Member	Yes	No	Abstain	Absent
Andrew Murr	x			
Dr. Marissiko Wheaton-Greer	x			
Jennifer Cole	x			
Lois Levy	x			
Louisa Wee				x
Marisol León	x			
Stephen Green				x
Jason Rudolph				x
Dr. Roberta Benjamin				x
Alyce Johnson	x			
David Chang				x



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Total	6	0	0	5
Motion Carries?	Yes			

7. **Adjournment:** There being no further business, Andrew Murr called for a motion to adjourn the meeting. Marisol Leòn moved, and Lois Levy seconded. The meeting was adjourned at 1:24 p.m.

Signed by:  
*Andrew Murr*  
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Andrew Murr, Board Chair

DocuSigned by:  
*Lydia Garcia*  
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Lydia Garcia, Manager of Compliance & Special Projects & Board Secretary