



## **Bright Star Schools Board of Directors**

### **Minutes of the Teleconference Special Meeting**

A meeting of the Board of Directors at Bright Star Schools was held on Monday, February 27, 2023 via teleconference, pursuant to notice duly given.

In attendance via teleconference were Board Chair Andrew Murr and Board Members Manny Aceves, Lois Levy, Larry Klein, Stephen Green, Jen Cole, Robin Elledge, Dora Dome, Marisol León, and Andrew Wang.

BSS staff in attendance via teleconference were Olivia Ray, Hrag Hamalian, Kaitlin Foe, Elijah Sugay, Leeann Yu, Laura Gonzalez Reed and Melissa Kaplan.

Also in attendance was the guest of the meeting Mike Barr.

1. **Call to Order and Introduction of Guests** - Board Chair, Andrew Murr, called the meeting to order at 2:03pm.
2. **Public Comment Period for Non-Agenda Items** - none made
3. **Executive Director Presentation**
  - **Form 700 Overview** - Hrag shared an overview of the purpose and procedure for Board members to complete their Form 700.
  - **AB 2449 Teleconference Meeting Update** - Hrag presented information about the requirements for Board meetings and the impact on the remaining Board meetings for this school year.
  - **23-24 COLA and Salary Scale Adjustments** - Hrag provided an overview of changes in the education environment and the impact on salaries, including how schools are budgeting for the expected COLA. He then presented a proposed series of initiatives including increasing teacher/counselor scale steps in 22-23 by an additional 3k (from previously approved amounts), increasing classified salaries by \$1, and applying an employee COLA of 4% for the 23-24 school year for non scaled employees. Hrag also presented a pilot initiative for board approval to apply the equivalent of 6 days of planning or 48 hours of planning to Teachers and Counselors in order to relieve workload.
  - **Teacher Recruitment Digital Marketing Agency** - Hrag asked the board on behalf of Bright Star for a not to exceed amount of 70k to hire a digital marketing agency (following all internal controls) to support teacher recruitment efforts as digital marketing has vastly improved results as it pertains to student enrollment.
4. **Approval of Consent Agenda** - Lois Levy made the motion to approve, Robin Elledge seconded the motion.
  - **Governance**
    - i. Minutes from January 2023 Board Meeting

- ii. Minutes from February 2023 Governance Committee Meeting
- iii. Extension of Board Term through June 30, 2023 for Dora Dome

Board Member	Yes	No	Abstain	Absent
Andrew Murr	X			
Andrew Wang	X			
Dora Dome				X*
Jennifer Cole	X			
Larry Klein	X			
Lois Levy	X			
Louisa Wee				X
Manny Aceves	X			
Marisol León				X*
Robin Elledge	X			
Stephen Green	X			
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			

- 5. Approval of 23-24 4% COLA Adjustment for Non Salary-Scale Staff** - Robin Elledge made the motion to approve, Jen Cole seconded the motion.

Board Member	Yes	No	Abstain	Absent
Andrew Murr	X			
Andrew Wang	X			
Dora Dome				X*
Jennifer Cole	X			
Larry Klein	X			
Lois Levy	X			

Louisa Wee				X
Manny Aceves	X			
Marisol León				X*
Robin Elledge	X			
Stephen Green	X			
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			

- 6. Approval of 23-24 Salary Scale Adjustments of \$3,000 Increase to Teacher/Counselor Salaries and \$1/hour Increase for Classified Staff** - Jen Cole made the motion to approve, Lois Levy seconded the motion.

Board Member	Yes	No	Abstain	Absent
Andrew Murr	X			
Andrew Wang	X			
Dora Dome				X*
Jennifer Cole	X			
Larry Klein	X			
Lois Levy	X			
Louisa Wee				X
Manny Aceves	X			
Marisol León				X*
Robin Elledge	X			
Stephen Green	X			
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			

- 7. Approval to Design Pilot Initiative for 6 Days or 48 hours Additional Planning Time**

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**for Teachers/Counselors** - Lois Levy made the motion to approve, Jen Cole seconded the motion.

Board Member	Yes	No	Abstain	Absent
Andrew Murr	X			
Andrew Wang	X			
Dora Dome				X*
Jennifer Cole	X			
Larry Klein		X		
Lois Levy	X			
Louisa Wee				X
Manny Aceves	X			
Marisol León				X*
Robin Elledge	X			
Stephen Green	X			
<b>Total</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			


**Approval of Teacher Recruitment Digital Marketing Agency Estimated Budget not to Exceed \$70,000** - Andrew Wang made the motion to approve, Manny Aceves seconded the motion.


Board Member	Yes	No	Abstain	Absent
Andrew Murr	X			
Andrew Wang	X			
Dora Dome				X*
Jennifer Cole	X			
Larry Klein	X			

Lois Levy	X			
Louisa Wee				X
Manny Aceves	X			
Marisol León				X*
Robin Elledge	X			
Stephen Green	X			
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			

\*Dora Dome and Marisol León left the meeting before the vote was conducted

**8. Adjournment:** Andrew Murr adjourned the meeting at 3:40pm.

DocuSigned by:  
  
97F90B5936F1402...  
 Andrew Murr, Board Chair

DocuSigned by:  
  
9242A147D43249D...  
 Olivia Ray, Recording Secretary