



## BOARD OF DIRECTORS MEETING MINUTES BRIGHT STAR SCHOOLS

A meeting of the Board of Directors at Bright Star Schools was held on **Tuesday, January 25th, 2022** via teleconference, pursuant to notice duly given.

In attendance via teleconference were Board Chair Andrew Murr and Board Members James McGrath, Jen Cole, Lois Levy, Robin Elledge, Stephen Green, Larry Klein, George Leftwich, Andrew Wang, Marisol León, Dora Dome, Louisa Wee and Manny Aceves.

BSS staff in attendance via teleconference were Olivia Ray, Hrag Hamalian and Saman Bravo-Karimi.

Also in attendance via teleconference was guest Shilo Gorospe


### *General Session*

1. **Call Meeting to Order + Introduction of Guests:** Meeting called to order at 4:03p.m. by Board Member Larry Klein.
2. **Public Comment Period** (for items not on the agenda): none made
3. **Chief Business Officer Presentation:** Saman Bravo-Karimi presented on the following topics
  - **2020-21 Audited Financial Statements** - Saman yielded the floor to guest Shilo Gorospe, CPA and Partner at Eide Bailly LLP to present on the 2020-21 Audited Financial Statements. Shilo presented the audit, highlighting key results of the audit. She went in depth sharing the purpose of the audit, consolidated financial statements, individual financial statements for each school, additional funding received for COVID-19 relief from the federal and state governments, Government Auditing Standards report and process to evaluate internal controls. She shared there were no compliance issues or findings to report or audit adjustments, and that the audit was a clean report.
4. **Approval of (consent agenda)** Jen Cole made the motion to approve, Louisa Wee seconded the motion; the motion passed unanimously.
  - **Governance**
    - i. Minutes from December 2021 Board Meeting
    - ii. Minutes from December 2021 Special Board Meeting I
    - iii. Minutes from December 2021 Special Board Meeting II
    - iv. Minutes from January 2022 Governance Committee meeting
    - v. Minutes from January 2022 Finance Committee meeting
    - vi. Resolution of the Board of Directors of Bright Star Schools considering the continued state of emergency and circumstances for Board meetings by teleconference pursuant to the Brown Act
  - **Finance**
    - i. 2020-21 Audited Financial Statements

Board Member	Yes	No	Abstain	Absent
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Stephen Green	X			
Andrew (Andy) Murr			X	
Robin Elledge	X			
Marisol León	X			
Manny Aceves	X			
Louisa Wee	X			
Lois Levy	X			
Laurence (Larry) Klein	X			
Jennifer (Jen) Cole	X			
James McGrath	X			
George Leftwich	X			
Dora Dome	X			
Andrew Wang	X			
Total	12	0	1	0
Motion Carries?				

8) **Adjournment:** Robin Elledge made the motion to adjourn, Lois Levy seconded the motion; the motion passed unanimously. The meeting adjourned at 4:15p.m.

DocuSigned by:  
  
 Andrew Murr, Board Chair

DocuSigned by:  
  
 Olivia Ray, Recording Secretary