

**Bright Star Schools Board of Directors  
Agenda of the Regular Meeting**

**Tuesday, April 25, 2023 at 4:00 PM  
2636 S Mansfield Ave, Los Angeles, CA 90016**

**Teleconference Access**

brightstarschools-org.zoom.us/j/3533645538

Meeting ID: 353 364 5538

Dial-In: 253-215-8782

**Board Member Teleconference Locations**

- Andrew Murr: 2636 S. Mansfield Ave, Los Angeles, CA 90016
- Andrew Wang: 2215 Westwood Blvd, Los Angeles, CA 90064
- Jennifer Cole: 253 31st Street, Hermosa Beach, CA 90254
- Lois Levy: 2636 S. Mansfield Ave, Los Angeles, CA 90016
- Louisa Wee: 4327 Beck Ave, Studio City, CA 91604
- Manny Aceves: 2636 S Mansfield Ave, Los Angeles, CA 90016
- Marisol León: 2636 S Mansfield Ave, Los Angeles, CA 90016
- Robin Elledge: 5808 W. Seaglass Circle, Playa Vista, CA 90094
- Stephen Green: 60 Chelsea Piers, Suite 6020. NY, NY 10011

In compliance with AB 361, the legislative body hereby notices each teleconference location of each member participating in the public meeting, each teleconference location is accessible to the public, members of the public are allowed to address the legislative body at each teleconference location, and the legislative body will post an agenda at each teleconference location. At least a quorum of the legislative body will participate from locations within the boundaries of the local agency's jurisdiction.

## Meeting Agenda

1. **Call to Order and Introduction of Guests**
2. **Public Comment Period for Non-Agenda Items**
3. **Guest Speaker Presentation, Talar Samuelian, Assistant Principal, Valor Academy Elementary School**
4. **Executive Director Presentation**
  - Board Retreat/May Meeting
  - 2023 Spring Giving Campaign
  - Philanthropic Spending Plan
  - 20th Anniversary Event Management Contract
5. **Chief Business Officer Presentation**
  - Q3 Financial Statements
  - FY24 Budget Development Update
  - Facilities Update
  - Enrollment Update
  - Attendance Update
6. **Chief Operations Officer Presentation**
  - Lafayette Summer '23 Remodel Contract
  - E-Rate Project
7. **Deputy Superintendent of Education Presentation**
  - Academic Updates
  - Recruitment/Retention Updates
  - High School Math Curriculum Contract
8. **Approval of Consent Agenda**
  - **Governance**
    - i. Minutes from March 2023 Academic Committee Meeting
    - ii. Minutes from April 2023 Governance Committee Meeting
    - iii. Minutes from April 2023 Finance Committee Meeting
    - iv. Minutes from February 2023 Board Meeting
    - v. Renewal of 2 Year Board Term for Lois Levy
    - vi. Renewal of 2 Year Board Term for Andrew Wang
    - vii. Renewal of 2 Year Board Term for Stephen Green
    - viii. Renewal of 2 Year Board Term for Louisa Wee
    - ix. Renewal of 2 Year Board Term for Robin Elledge
    - x. Renewal of 2 Year Board Term for Andrew Murr
    - xi. Renewal of 2 Year Board Term for Manny Aceves
  - **Finance**

- i. Q3 Financial Statements
- ii. Form 990
- iii. Designated authority to the Executive Director to approve a 20th Anniversary Event Management Contract with a total event budget not to exceed \$260,000 inclusive of our project and event management fees (not to exceed \$45,000)
- **Operations**
  - i. Lafayette Summer '23 Remodel Contract
  - ii. E-Rate Project
- **Academics**
  - i. High School Math Curriculum Contract

**9. Committee Presentations**

10. **Closed Session:** Public Employee Performance Evaluation (Government Code § 54957(b)(1)) Title: Executive Director

**11. Adjournment**

***The order of business may be changed without notice. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.***

***Special presentations may be made. Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.***

## **Instructions for Presentation to the Board by Members of the Public**

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at [www.brightstarschools.org](http://www.brightstarschools.org).
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - A third disruptive act may result in the disruptive person being removed from the meeting.
  - If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email [board@brightstarschools.org](mailto:board@brightstarschools.org).