



**Bright Star Schools Board of Directors  
Agenda of the Teleconference Meeting  
Tuesday, November 8th, 2022 at 5:30pm**

[Click here to join Zoom meeting](#)

brightstarschools-org.zoom.us/j/3533645538

Meeting ID: 353 364 5538

Dial-In: 253-215-8782

1. **Call to Order and Introduction of Guests**
2. **Public Comment Period for Non-Agenda Items**
3. **Brown Act Training, Procopio, Cory, Hargreaves & Savitch LLP**
4. **Executive Director Presentation, Hrag Hamalian**
  - Employee Retention Credit
  - Expected Grant Revenues
  - Proposed Changes to Teacher/Counselor Salary Scale
5. **Vice President of Finance and Facilities Presentation, Elijah Sugay**
  - FY 23 Budget Updates
  - 1st Quarter Financial Statements (July 2022 - September 2022)
  - Enrollment and Attendance Updates
  - Facilities Update
  - SHCA Installation of New Fence
6. **Chief of Staff Presentation, Kaitlin Foe**
  - Organizational Health Dashboard Cycle 1
7. **Chief Operations Officer Presentation, Leeann Yu**
  - School Safety Presentation
  - Attendance Policy Update
8. **Deputy Superintendent of Education Presentation, Melissa Kaplan**
  - CAASPP Data Review
  - iReady Assessment Data Review
  - School Action Plans (SAP)
  - Small Group Instruction Initiative Update



## 9. Committee Presentations

## 10. Approval of Consent Agenda

- **Governance**
  - i. Minutes from September 2022 Board Meeting
  - ii. Minutes from October 2022 Finance Committee Meeting
  - iii. Minutes from November 2022 Finance Committee Meeting
  - iv. Minutes from November 2022 Academic Committee Meeting
  - v. Resolution considering the continued state of emergency and circumstances for Board meetings by teleconference pursuant to the Brown Act
- **Finance**
  - i. 1st Quarter Financial Statements (July 2022 - September 2022)
  - ii. Application for Federal Employee Retention Credit
  - iii. Changes to Teacher/Counselor Salary Scale
- **Operations**
  - i. SHCA Fence Installation not to exceed \$100,000
  - ii. Revised Attendance Policy

## 11. Closed Session: Public Employee Performance Evaluation (Government Code § 54957(b)(1)) Name: Hrag Hamalian, Position: Executive Director

## 12. Adjournment

*In accordance with Government Code section 54953(e), as added by Assembly Bill 361 (2021), BSS will be holding this Board Meeting via Zoom video conference and telephone. Members of the public may participate in the meeting and/or provide comments directly to the Board via the Zoom information above. Members of the public who need special accommodations should contact [board@brightstarschools.org](mailto:board@brightstarschools.org). Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to [board@brightstarschools.org](mailto:board@brightstarschools.org).*

***The order of business may be changed without notice.*** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

***Special presentations may be made.*** Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.



## Instructions for Presentation to the Board by Members of the Public

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at [www.brightstarschools.org](http://www.brightstarschools.org).
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - A third disruptive act may result in the disruptive person being removed from the meeting.
  - If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email [board@brightstarschools.org](mailto:board@brightstarschools.org).