



**BRIGHTSTAR**  
S C H O O L S

## **Bright Star Schools Board of Directors Minutes of the Special Meeting**

A meeting of the Board of Directors of Bright Star Schools was held on **Wednesday, July 24, 2024** at Stella Elementary Charter Academy and via teleconference, pursuant to notice duly given.

On the meeting agenda, the legislative body noticed each teleconference location of each member participating in the public meeting, each teleconference location was accessible to the public, members of the public were allowed to address the legislative body at each teleconference location, and the legislative body posted an agenda at each teleconference location. At least a quorum of the legislative body participated from locations within the boundaries of the local agency's jurisdiction.

In attendance at the start of the meeting was board chair Andrew Murr and board members Dr. Roberta Benjamin, Stephen Green, Jason Rudolph, Lois Levy, Jen Cole, Dr. Marissiko Wheaton-Greer, Marisol Leon, and Louisa Wee.

Bright Star Schools staff in attendance were Ana Martinez, Angelina Caleron, Lydia Garcia, China Habte, Sunil Kewelramani, Spencer Szabo, Elijah Sugay. John Lemmo also joined as a guest of the meeting.

- 1. Call to Order and Introduction of Guests** - Andrew Murr called the meeting to order at 4:02 p.m.
- 2. Public Comment Period for Non-Agenda Items** - None made.
- 3. Vice President of Public Affairs Presentation:** Angelina Calderon shared updates on recent changes made to the Title IX and Harassment, Discrimination, Intimidation and Bullying Policies for BSS in order to reflect new regulations that will go into effect August 1st. She also provided an update on the 2024-25 instructional minutes for all BSS schools. Angelina concluded her presentation with a high-level overview of the SECA Charter Renewal submission timeline.
- 4. Chief Financial Officer Presentation:** Elijah Sugay provided a review and update on the recent Notice of Concern, outlining key timelines and actions. He informed and asked the Board to approve the Action Plan addressing LAUSD's findings that will be submitted by July 31st. Following this, the SECA renewal will be submitted on August 22nd. He also shared that Bright Star Schools has engaged with independent firms to perform a third party review of fiscal operations which will be scheduled some time between August to December 2024, and LAUSD follow-up is expected upon completion of the review report, for no later than December 2024. Elijah also shared and reviewed with the Board the complete list of items that were included in the Notice of Concern; also noting that a list of items identified in the NOC exist in the BSS fiscal policies and procedures stratosphere, however, they were not part of the fiscal policies and procedures manual. The manual has now been revised and updated to reflect the necessary changes as outlined in the NOC and the board was asked to review and approve it. Two additional items concerning laptop purchases, refunds, and construction-related repairs were addressed. The accounting team will continue to work together with staff to implement proper training to avoid similar oversights. Elijah's presentation concluded with the introduction of two Board resolutions: one authorizing shipments to non-school addresses and another establishing bank accounts for US Bank and Self Help related to VAES NMTC.



5. **Approval of Consent Agenda** - Andrew Murr called for a motion to approve the items on the consent agenda. Lois Levy moved and Dr. Roberta Benjamin seconded the motion to approve the consent agenda:

**Governance**

- i. Minutes from Special Finance Committee Meeting on July 22, 2024

- **Finance and Facilities**

- i. New Fiscal Policies and Procedures
- ii. LAUSD Action Plan
- iii. Resolution for shipments to non-school addressed due to Hybrid/remote status
- iv. Open Accounts with US Bank Self-Help as part of NMTC financing for VAES

- **Operations**

- i. Approval of Updated Title IX and Harassment, Discrimination, Intimidation and Bullying Policies

- **Compliance**

- i. 2024-25 Instructional Minutes

Board Member	Yes	No	Abstain	Absent
Andrew Murr	x			
Jennifer Cole	x			
Dr. Marissiko	x			
Lois Levy	x			
Louisa Wee	x			
Marisol León	x			
Robin Elledge				x
Stephen Green	x			
Jason Rudolph	x			
Dr. Roberta Benjamin	x			
<b>Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Motion Carries?</b>	<b>Yes</b>			

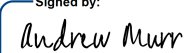
6. **[Closed Session]: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION** (Gov. Code section 54956.9(D)(2).) (1 matter). Closed session started at 4:20pm and ended at 5:32pm. During this time, the Board Chair announced that the Board authorized Ana Martinez, Chief

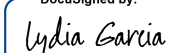


Executive Officer, to initiate litigation. The motion was made by Marisol Leon and seconded by Jason Rudolph, with the decision recorded through votes as follows:

Board Member	Yes	No	Abstain	Absent
Andrew Murr		x		
Jennifer Cole	x			
Dr. Marissiko	x			
Lois Levy	x			
Louisa Wee	x			
Marisol León	x			
Robin Elledge				x
Stephen Green		x		
Jason Rudolph	x			
Dr. Roberta Benjamin		x		
<b>Total</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>
<b>Motion Carries?</b>	<b>Yes</b>			

7. **Adjournment:** Andrew Murr called for a motion to adjourn the meeting, which was moved by Jason Rudolph and seconded by Jen Cole. The meeting adjourned at 5:35 p.m.

Signed by:  
  
 Andrew Murr, Board Chair

DocuSigned by:  
  
 Lydia Garcia, Recording Secretary