



BRIGHTSTAR
S C H O O L S

**Bright Star Schools Board of Directors
Minutes of the Regular Meeting**

A meeting of the Board of Directors of Bright Star Schools was held on **Monday, February 26, 2024** at Stella Elementary Charter Academy and via teleconference, pursuant to notice duly given.

On the meeting agenda, the legislative body noticed each teleconference location of each member participating in the public meeting, each teleconference location was accessible to the public, members of the public were allowed to address the legislative body at each teleconference location, and the legislative body posted an agenda at each teleconference location. At least a quorum of the legislative body participated from locations within the boundaries of the local agency’s jurisdiction.

In attendance at the start of the meeting was board chair Andrew Murr and board members Jennifer Cole, Robin Elledge, Stephen Green, Marisol León, Lois Levy, and Andrew Wang.

Bright Star Schools staff in attendance were Ana Martinez, Kaitlin Foe, Lydia Garcia, Laura Gonzalez Reed, Olivia Martinez, Marni Parsons, Elijah Sugay, Cynthia Trigueros. Mike Barr, Ellen Cohen, and Michael Brody joined as guests of the meeting.

1. **Call to Order and Introduction of Guests** - Andrew Murr called the meeting to order at 1:03 p.m.
2. **Public Comment Period for Non-Agenda Items** - None made.
3. **Chief Business Officer Presentation:** Elijah Sugay provided an overview of the 990 forms for Bright Star Schools, as well as the 23-24 LAUSD 2nd interim reports. He noted there were no discrepancies or areas of concert to report at this time.
4. **Committee Reports:** Committee Chairs gave updates from their respective committee meetings and allowed members from other committees to further comment and/or ask questions.
5. **Approval of Consent Agenda** - Due to board member availability, the board voted on the consent agenda earlier in the meeting to ensure quorum. Andy Murr made the motion to approve, Marisol León and Jen Cole seconded the motion to approve the consent agenda:
 - **Governance**
 - Minutes from BSS board meeting on January 30, 2024
 - Minutes from BSS special board meeting on February 06, 2024
 - Minutes from Academic Committee meeting on February 12, 2024
 - Minutes from Governance Committee meeting on February 21, 2024
 - Minutes from Finance Committee meeting on February 22, 2024
 - **Finance and Facilities**
 - BSS 990 Reports
 - FY 23-24 LAUSD 2nd Interim Reports

Board Member	Yes	No	Abstain	Absent
Andrew Murr	x			



Andrew Wang	x			
Jennifer Cole	x			
Lois Levy	x			
Louisa Wee				x
Marisol León	x			
Robin Elledge	x			
Stephen Green	x			
Total	7	0	0	0
Motion Carries?	Yes			

6. **[Closed session]: ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to section 54956.9(d)(2): (Two matters)** Members of the board, ELT and HR entered closed session at 1:12pm and resumed at 2:06pm. The Board Chair reported that members of the board met with attorneys for the respective items discussed. For the first matter, an agreement over language in the settlement was approved, and for the second matter, they received advice about the state of litigation.
7. **Rise Kohyang High School Updates:** Cynthia Trigueros, School Principal at Rise Kohyang High, shared updates on how things are going on campus. She shared the successes of dual enrollment and early college program. She also expressed a request for more mental health support for students, as there is a persistent need for such.
8. **Lead Executive Officer (LEO) Presentation:** Ana Martinez updated on the Chief Instructional Officer Search, sharing that the final round of interviews for the CIO position has been scheduled for Wednesday, February 28th. Details on the new hire will be provided at the next board meeting.
9. **Chief of Staff Presentation:** Kaitlin Foe provided a brief overview of the California School Dashboard. She explained the different areas it measures and the specific data that is used to determine the status or performance of a school, as well as how it compares to the state average scores. She also talked about how the dashboard impacts the renewal process. Kaitlin reviewed the renewal timeline for all elementary, middle schools and high schools and gave updates on where they currently stand compared to the state measures.
10. **SVP of Student & Family Services Presentation:** Marni Parsons provided updates on student chronic absenteeism across Bright Star Schools. Her presentation included detailed definitions and examples of attendance metrics and confirmed how chronic absenteeism rates are calculated. She also provided updates on chronic absenteeism during 2023-2024, including our progress towards goals in ADA and in attendance for all BSS schools.
11. **Chief Business Officer Presentation:** Elijah Sugay presented a fiscal update. Elijah provided an overview of the different one-time funds received during the COVID-19 pandemic and how the



funds were invested to help mitigate educational disruptions and challenges during that time, as well as the considerations once one-time fundings begin to expire. Elijah also shared the impact of declining enrollment, staffing shortages in key roles, the status of the economy, the escalating student needs, and potential challenges for charter renewals and plans for combat.

12. Adjournment: Andrew Murr asked for a motion to adjourn the meeting. Robin Elledge made the motion and Jen Cole seconded; the meeting was adjourned at 2:56 PM.

DocuSigned by:
Andrew Murr
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Andrew Murr, Board Chair

DocuSigned by:
Lydia Garcia
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Lydia Garcia, Recording Secretary

DocuSigned by:
Jennifer Cole
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Jennifer Cole, Board Secretary