



Bright Star Schools Board of Directors Agenda of the Regular Meeting

Tuesday, September 09 at 5 p.m.
2636 S. Mansfield Ave, 90016

Teleconference Access

<https://brightstarschools-org.zoom.us/j/7146236234>

Meeting ID: 714 623 6234

Passcode: BSS

Board Member Teleconference Locations

- 4327 Beck Avenue, Studio City, CA 91604
- 1612 W. Pico Blvd., Los Angeles, CA 90015
- 4140 Workman Mill Road# 287 Whittier, CA 90601
- 7139 La Cienega Blvd., Los Angeles, CA 90045
- 253 31st St, Hermosa Beach, CA 90254
- 3221 Federal Ave., Los Angeles, CA 90066
- 888 Columbia Avenue, Claremont, CA 91711
- 323 S. Irving Blvd., Los Angeles, CA 90020
- 5990 Green Valley Circle, Culver City, CA 90230
- 6020 Chelsea Piers, New York, NY 10011
- 241 S. Olive Ave., Alhambra, CA 91801

School Site Two-Way Teleconference Locations

- 2636 S Mansfield Ave, Los Angeles, CA 90016
- 4196 Marlton Ave, Los Angeles, CA 90008
- 4301 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90008
- 1600 W. Imperial Hwy, Los Angeles, CA 90047
- 600 S. La Fayette Park Pl, Los Angeles, CA 90057
- 8755 Woodman Ave, Arleta, CA 91331
- 9034 Burnet Ave, North Hills, CA 91343
- 9356 Lemona Ave, North Hills, CA 91343
- 111 S. Madison Avenue, Los Angeles, CA 90004

The legislative body hereby notices each teleconference location of each member participating in the public meeting, each teleconference location is accessible to the public, members of the public are allowed to address the legislative body at each teleconference location, and the legislative body will post an agenda at each teleconference location. At least a quorum of the legislative body will participate from locations within the boundaries of the local agency's jurisdiction.

Physical Address: 3435 Wilshire Blvd., Suite 2460, Los Angeles, CA 90010
Mailing Address: 5101 Santa Monica Blvd Ste 8, PMB 93, Los Angeles, CA 90029
(323) 954-9957 | www.brightstarschools.org



**Bright Star Schools Board of Directors
Agenda of the Regular Meeting
Tuesday, September 9, 2025**

- 1. Call to Order and Roll Call**
- 2. Public Comment Period for Non-Agenda Items**
- 3. Meeting Kick-off by Brian Perry, Principal at Valor Academy Middle School**
- 4. Academic Committee Report by Dr. Roberta Benjamin-Edwards, Committee Chair**
- 5. Chief Executive Officer Presentation by Ana Martinez**
 - Update on CEO Priorities and Goals
- 6. Chief Instructional Officer Presentation by Liliana Bustos**
 - Update on CAASPP Data
 - Instructional priorities & Updates
- 7. Senior Vice President of Student and Family Services Presentation by Marni Parsons**
 - Culturally Focused BHAG and Big Rocks
 - College and Career Access Pathways Partnership (CCAP) Memorandum of Understanding (MOU)
Board approval is requested for the CCAP MOU
- 8. Vice President of Human Resources Presentation by Ana Vargas, and Michael Coleman, Senior Director of Talent**
 - Hiring Updates
 - BSS Employee Handbook
- 9. Manager of Compliance & Special Project Updates by Lydia Garcia**
 - Resolutions on Instructional Materials for Educators as part of the Williams Settlement for Rise Kohyang Elementary School, Rise Kohyang High School, Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School
 - Reminder: Ethics and Brown Act Training
- 10. Public Hearing: Williams Monitoring**
 - At this time, members of the public are welcome to provide comment regarding the Williams Monitoring visits
- 11. Governance Committee Report by Andrew Murr, Board and Committee Chair**
- 12. Chief Executive Officer Presentation by Ana Martinez**
 - BSS Board Retreat
 - BSS Board Covenant



13. Vice President of Public Affairs Presentation by Angelina Calderon

- 2024-25 LAUSD Oversight Visit Scores
- Updates for Charter Renewals

14. Finance Committee Report by Louisa Wee, Committee Chair

15. Chief Executive Officer Presentation by Ana Martinez

- Compensation Study Update

16. Chief Financial Officer Presentation by Elijah Sugay

- FY25 Unaudited Actuals
- Facilities Update
- Approval of Contract with DUYA: After School Tutoring

17. Senior Vice President of Operations Presentation by Sebastian Valdes

- ADA Dashboard and Enrollment Update
- Board resolutions for naming and authorizing district representative(s) to apply for State Allocation Board (SAB) Administered Programs (Prop 2 Grant) and submit applications for Rise Kohyang Elementary School, Stella High Charter Academy, and Stella Elementary Charter Academy

18. Approval of (Consent Agenda):

- **Governance**

- i. Minutes of the BSS Board meeting (second meeting) on June 24, 2025
- ii. Minutes of the Special Board meeting on August 18, 2025
- iii. Minutes of the Academic Committee meeting on August 25, 2025
- iv. Minutes of the Governance Committee meeting on August 27, 2025
- v. Minutes of the Finance Committee meeting on August 28, 2025
- vi. BSS Board Covenant

- **Academic**

- i. Resolutions of Instructional Materials for Educators as part of the Williams Settlement for Rise Kohyang Elementary School, Rise Kohyang High School, Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School
- ii. Approval of the revised VAHS Student & Family Handbook

- **Finance and Facilities**

- i. FY25 Unaudited Actuals
- ii. Approval of Contract with DUYA: After School Tutoring
- iii. Board resolutions for naming and authorizing district representative(s) to apply for State Allocation Board (SAB) Administered Programs (Prop 2 Grant) and submit applications for Rise Kohyang Elementary School, Stella High Charter Academy, and Stella Elementary Charter Academy

- **Operations**

- i. Approval of revised BSS Employee Handbook

19. Action Item: Approval of College and Career Access Pathways Partnership (CCAP) MOU



20. Closed Session: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Gov. Code section 54956.9(D)(2).) (1 matter)

21. Closed Session: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8.)
Property: 4466-4518 Crenshaw Blvd., Los Angeles
Agency negotiator: Marcus & Millichap
Negotiating parties: Clark E. Parker and Jeanette E. Parker
Under negotiation: Terms agreement.

22. Closed Session: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).)
Title: Lead Executive Officer

23. Adjournment

The order of business may be changed without notice. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Special presentations may be made. Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.

Any and all open session materials distributed to the board are available in our office at 2636 S. Mansfield Avenue, Los Angeles, CA 90016, or upon request by emailing us at board@brightstarschools.org.

Instructions for Presentation to the Board by Members of the Public

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at www.brightstarschools.org.
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to board@brightstarschools.org.
 - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
 - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her



discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.

- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
 - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
 - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
 - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
 - A third disruptive act may result in the disruptive person being removed from the meeting.
 - If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email board@brightstarschools.org.