



Bright Star Schools Board of Directors Agenda of the Regular Meeting

Tuesday, June 24 at 5 p.m.
2636 S. Mansfield Ave, 90016

Teleconference Access

<https://brightstarschools-org.zoom.us/j/7146236234>

Meeting ID: 714 623 6234

Passcode: BSS

Board Member Teleconference Locations

- 4327 Beck Avenue, Studio City, CA 91604
- 1612 W. Pico Blvd., Los Angeles, CA 90015
- 253 31st St. Hermosa Beach, CA 90254
- 7139 La Cienega Blvd., Los Angeles, CA 90045
- 5990 Green Valley Circle, Culver City, CA 90230
- 888 Columbia Avenue, Claremont, CA 91711
- 4140 Workman Mill Road# 287 Whittier, CA 90601
- 6020 Chelsea Piers, New York, NY 10011
- 241 S. Olive Ave, Alhambra, CA 91801
- 323 S. Irving Blvd., Los Angeles, CA 90020

School Site Two-Way Teleconference Locations

- 2636 S Mansfield Ave, Los Angeles, CA 90016
- 4196 Marlton Ave, Los Angeles, CA 90008
- 4301 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90008
- 1600 W. Imperial Hwy, Los Angeles, CA 90047
- 600 S. La Fayette Park Pl, Los Angeles, CA 90057
- 8755 Woodman Ave, Arleta, CA 91331
- 9034 Burnet Ave, North Hills, CA 91343
- 9356 Lemona Ave, North Hills, CA 91343
- 111 S. Madison Avenue, Los Angeles, CA 90004

The legislative body hereby notices each teleconference location of each member participating in the public meeting, each teleconference location is accessible to the public, members of the public are allowed to address the legislative body at each teleconference location, and the legislative body will post an agenda at each teleconference location. At least a quorum of the legislative body will participate from locations within the boundaries of the local agency's jurisdiction.



**Bright Star Schools Board of Directors
Agenda of the Regular Meeting
Tuesday, June 24, 2025**

1. **Call to Order and Roll Call**
2. **Public Comment Period for Non-Agenda Items**
3. **Meeting Kick-off by Kaitlin Allen, Principal at Rise Kohyang Elementary School**
4. **Lead/Chief Executive Officer Presentation by Ana Martinez**
 - Update on CEO Priorities and Goals
 - Revisions to BSS Board Covenant
5. **Chief Instructional Officer Presentation by Liliana Bustos**
 - EL reclassification update and approval: i-Ready Diagnostic Criteria (Grades 8-12) and BSS EL Master Plan
 - Ethnic Studies update and approval: Thinking Nation 25-26 SY adoption
 - Bright Spots & Big Wins
6. **Senior Vice President of Student and Family Services Presentation by Marni Parsons**
 - Attendance, Chronic Absenteeism, and ADA
 - Notice to Cure for RKES - Suspension Disproportionality
 - Full Bloom Group Agreement - CYBHI Planning Grant
7. **Community Schools Chair Presentation by Abra Shay**
 - Community Schools Update
 - Family Survey Results
8. **Chief Financial Officer Presentation by Elijah Sugay**
 - ADA and Enrollment update
 - Third Quarter Financials ending April 30th, 2025 (BSS Dashboard, Consolidated P&L, Consolidated BS, Cash Flow, and YE Estimates)
 - FY26 Preliminary Budgets
 - Board Designation of Employee Retention Credit (FY26)
 - Employee Retention Credit Funds
 - Competitive Grants
 - Facilities Update
 - MacKenzie Scott Fund Reallocation & Timeframe
 - Deferred Revenue Reclassification (LAWA Settlement)
 - VAES Summer Lease Extension
 - Schools In Action - Food Service Agreement
 - SHCA Bus Contract
 - Hop Skip Drive
 - 2025-26 After-school MOUs
 - PUC Counselors Contract
 - Consolidated Application and Reporting System (CARS)
 - Education Protection Account (EPA)
 - 2025-26 Fiscal Policies and Procedures Handbook



- 2025-26 Local Control and Accountability Plans (LCAP)
- 2024-25 Prop 28 Annual Reports

9. **HR Presentation by Ana Vargas, Vice President of Human Resources**

- 2025-2026 Employee Handbook

10. **Approval of Declaration of Need for Fully Qualified Educators by Michael Coleman, Senior Director of Talent**

- Action Item: Declaration of Need for Fully Qualified Educators

11. **Public Hearing to review and vote on 2025-26 Local Control and Accountability Plans (LCAPS)** for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School

12. **Vice President of Public Affairs Presentation by Angelina Calderon (Approx time limit: 5 minutes)**

- 2025-26 Board Meeting Calendar & Structure
- 2025 Pulse Survey Data
- 2025-26 Student & Family Handbooks, Annual Notices & Org-Wide Policies
 - i. Approval of updated Attendance Policy
 - ii. Approval of updated Internet Safety and Technology Use Policy
 - iii. Approval of updated Title IX Policy Prohibiting Discrimination on the Basis of Sex
 - iv. Approval of updated Harassment, Intimidation, Discrimination, and Bullying Policy
 - v. Approval of updated Suspension and Expulsion Policy
 - vi. Approval of updated Uniform Complaint Policy
 - vii. Approval of updated Educational Records and Student Information Policy
 - viii. Approval of updated Freedom of Speech and Expression Policy
 - ix. Approval of updated Nondiscrimination Statement
 - x. Approval of updated Education for Homeless Children and Youth Policy
 - xi. Approval of updated Youth Suicide Prevention Policy
 - xii. Approval of updated Non discrimination policy
 - xiii. Approval of updated College Preparatory Courses
 - xiv. Approval of updated Oral Health Assessment
 - xv. Approval of updated CCGI Notice
 - xvi. Approval of updated AED on campus
 - xvii. Approval of updated Work Place readiness week and work permits
 - xviii. Approval of updated Newcomer Pupil
 - xix. Approval of updated Physical exams and the right to refuse
 - xx. Approval of updated Cal Grant Program Notice
 - xxi. Approval of updated Dangers of Synthetic drugs
 - xxii. Approval of updated Information regarding Financial Aid
 - xxiii. Approval of updated school Safety Plan
- Non-Material Revision - SMCA Enrollment Modification
- Charter Petition Renewal Updates for Rise Kohyang Elementary School, Stella Middle Charter Academy, and Valor Academy High School

13. **Action Item:** Approval of Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Rise Kohyang Elementary School, naming Kaitlin Allen as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.



14. **Action Item:** Approval of Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Stella Middle Charter Academy, naming Ginnia Hargins as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
15. **Action Item:** Approval of Resolution of the Board of Directors of Bright Star Schools for the submission of a charter renewal petition for Valor Academy High School, naming Jennifer Anaya-Sanchez as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.
16. **Compliance Updates by Lydia Garcia, Manager of Compliance & Special Projects & Board Secretary**
 - BSS Resolution: Non-Material Amendment - Valor Academy Elementary School Location Change
 - Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
 - School Plan for Student Achievement (SPSA) for Rise Kohyang Middle School, Stella Middle Charter Academy, Rise Kohyang High School
17. **New Academic Committee Chair Appointment by Ana Martinez, Lead/Chief Executive Officer**
 - Discussion and action to accept resignation of Lois Levy as Academic Committee Chair, and appoint Dr. Roberta Benjamin Edwards as the new Academic Committee Chair effective July 1, 2025
18. **Committee Meeting Review by Committee Chairs/Members Lois Levy (Academic), Louisa Wee (Finance), and Andrew Murr (Governance)**
19. **Approval of (Consent Agenda):**
 - **Governance**
 - i. Minutes of the BSS Board meeting on May 6, 2025
 - ii. Minutes of the BSS Special Board meeting on June 6, 2025
 - iii. Minutes of the Governance Committee meeting on June 13, 2025
 - iv. Minutes of the Academic Committee meeting on June 20, 2025
 - v. Minutes of the Finance Committee meeting on June 20, 2025
 - vi. 2025-2026 Board Meeting Calendar & Structure
 - vii. BSS Board Covenant
 - **Finance and Facilities**
 - i. Third Quarter Financials ending April 30th, 2025 (BSS Dashboard, Consolidated P&L, Consolidated BS, Cash Flow, and YE Estimates)
 - ii. FY26 Preliminary Budgets
 - iii. Board Designation of Employee Retention Credit (FY26)
 - iv. MacKenzie Scott Fund Reallocation & Timeframe
 - v. Deferred Revenue Reclassification (LAWA Settlement)
 - vi. Valor Academy Elementary School Summer Lease Extension
 - vii. Consolidated Application and Reporting System (CARS)
 - viii. Education Protection Account (EPA)
 - ix. 2025-2026 Fiscal Policies and Procedures Handbook
 - x. 2024-25 Prop 28 Reports
 - xi. Resolution for a Non-Material Revision - Valor Academy Elementary School Location Change
 - **Academic**
 - i. EL reclassification approval: i-Ready Diagnostic Criteria (Grades 8-12) and BSS EL Master Plan
 - ii. Ethnic Studies approval: Thinking Nation 25-26 SY adoption



- iii. Action and Monitoring Plan for Rise Kohyang Elementary School
- iv. 2025-26 After-school MOUs

- **Operations/Compliance**

- i. Schools In Action - Food Service Agreement
- ii. SHCA Bus Contract
- iii. Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
- iv. 2025-2026 Student & Family Handbooks, Annual Notices & Org-Wide Policies
 - 1. Approval of updated Attendance Policy
 - 2. Approval of updated Internet Safety and Technology Use Policy
 - 3. Approval of updated Title IX Policy Prohibiting Discrimination on the Basis of Sex
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 - 14. Approval of updated Oral Health Assessment
 - 15. Approval of updated CCGI Notice
 - 16. Approval of updated AED on campus
 - 17. Approval of updated Work Place readiness week and work permits
 - 18. Approval of updated Newcomer Pupil
 - 19. Approval of updated Physical exams and the right to refuse
 - 20. Approval of updated Cal Grant Program Notice
 - 21. Approval of updated Dangers of Synthetic drugs
 - 22. Approval of updated Information regarding Financial Aid
 - 23. Approval of updated school Safety Plan
- v. Approval of Updated 2025-2026 Employee Handbook
- vi. School Plan for Student Achievement (SPSA) for Valor Academy Middle School (VAMS), Rise Kohyang Middle School (RKMS), and Rise Kohyang High School (RKHS)
- vii. Non-Material Revision - Stella Middle Charter Academy Enrollment Modification

20. **Closed Session:** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) Title: Lead Executive Officer

21. **Adjournment**

The order of business may be changed without notice. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Special presentations may be made. Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.



Any and all open session materials distributed to the board are available in our office at 2636 S. Mansfield Avenue, Los Angeles, CA 90016, or upon request by emailing us at board@brightstarschools.org.

Instructions for Presentation to the Board by Members of the Public

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at www.brightstarschools.org.
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to board@brightstarschools.org.
 - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
 - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
 - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
 - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
 - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
 - A third disruptive act may result in the disruptive person being removed from the meeting.



- If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email board@brightstarschools.org.