



**Bright Star Schools Board of Directors  
Agenda of the Regular Meeting**

Tuesday, June 25, 2024 at 5 p.m.

2636 S. Mansfield Ave, 90016

**Teleconference Access**

<https://brightstarschools-org.zoom.us/j/7146236234>

Meeting ID: 714 623 6234

Passcode: BSS

**Board Member Teleconference Locations**

- 323 S. Irving Blvd., Los Angeles, CA 90020
- 2213 Linnington Ave, Los Angeles, CA 90064
- 4327 Beck Avenue, Studio City, CA 91604
- 5808 W Seaglass Cir, Playa Vista, CA 90094
- 1612 W. Pico Blvd., Los Angeles, CA 90015
- 7139 La Cienega Blvd., Los Angeles, CA 90045
- 6020 Chelsea Piers, New York, NY 10011
- 253 31st St, Hermosa Beach, CA 90254
- 3221 Federal Ave., Los Angeles, CA 90066
- 5990 Green Valley Circle, Culver City, CA 90230

**School Site Two-Way Teleconference Locations**

- 2636 S Mansfield Ave, Los Angeles, CA 90016
- 4196 Marlton Ave, Los Angeles, CA 90008
- 1600 W. Imperial Hwy, Los Angeles, CA 90047
- 600 S. La Fayette Park Pl, Los Angeles, CA 90057
- 8755 Woodman Ave, Arleta, CA 91331
- 9034 Burnet Ave, North Hills, CA 91343
- 9356 Lemona Ave, North Hills, CA 91343
- 1061 W Temple St, Los Angeles, CA 90012

*The legislative body hereby notices each teleconference location of each member participating in the public meeting, each teleconference location is accessible to the public, members of the public are allowed to address the legislative body at each teleconference location, and the legislative body will post an agenda at each teleconference location. At least a quorum of the legislative body will participate from locations within the boundaries of the local agency's jurisdiction.*

Physical Address: 600 S La Fayette Park Pl, Los Angeles, CA 90057

Mailing Address: 5101 Santa Monica Blvd Ste 8, PMB 93, Los Angeles, CA 90029

(323) 954-9957 | [www.brightstarschools.org](http://www.brightstarschools.org)



## Meeting Agenda

1. **Call to Order and Introduction of Guests**
2. **Public Comment Period for Non-Agenda Items**
3. **Meeting Kick-off from Cynthia Trigueros, Principal at Rise Kohyang High School, and Jennifer Anaya, Principal at Valor Academy High School**
4. **Public Hearing for 2024-25 Local Control and Accountability Plan (LCAP) for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School**
5. **Lead Executive Officer Presentation by Ana Martinez**
  - Strategy Updates
  - 2024-25 Board Meeting Calendar
  - Academic Committee Member Reassignment Update
  - Addition of Dr. Marissiko Wheaton-Greer as member of BSS Board
  - SECA Charter Renewal Application Update
6. **Approval of Resolution of the Board of Directors of Bright Star Schools for the submission of a renewal petition for Stella Elementary Charter Academy, naming Gene Castro as Lead Petitioner and Director/Principal, Ana L. Martinez as Chief Executive Officer, and Elijah Sugay as On-site Financial Manager.**
7. **Senior Vice President of Operations Presentation by Sebastian Valdes**
  - 2024-25 Food Service Agreement
  - 2024-25 SHCA Bus Contract
8. **Director of Expanded Learning Presentation by Elizabeth Carter**
  - After School & ELO-P Provider Updates
9. **Chief Instructional Officer Presentation by Liliana Bustos**
  - STAT
10. **i-Ready Data Summary Presentation by Jennifer Simmons, Vice President of Curriculum and Instruction**
11. **Attendance and Chronic Absenteeism Summary Presentation by Marni Parsons, Senior Vice President of Student and Family Services**
12. **Chief Operations Officer Presentation by Leann Yu**
  - 2024-25 Employee Handbook
  - 2024-25 Student and Family Handbooks, Annual Notices & Org-Wide Policies



- Updated Student Attendance Policy
- Updated Title IX Policy
- Updated Discipline Policy
- Updated Family Resolution Policy
- Updated UCP Policy
- Updated Education of Homeless Children and Youth Policy
- Updated Education of Foster and Mobile Youth Policy
- Updated Youth Suicide Prevention Policy
- Declaration of Need for Fully Qualified Educators

### **13. Chief Business Officer Presentation by Elijah Sugay**

- BSS Monthly Financials, including the Income Statement, Balance Sheet, cash flow forecast, and Budget/Forecast-to-Actuals for April 30th, 2024 (includes YE Estimates)
- FY 25 Preliminary Budgets
- 2024-25 Local Control and Accountability Plans (LCAP)
- Enrollment Update
- ADA Update
- Facilities Update
- CARS (Consolidated Applications)
- Education Protection Account (EPA)
- Prop 28 Expenditure Plan
- Panorama Education Renewal

### **14. Compliance Updates by Lydia Garcia, Manager of Compliance**

- Board Member Attendance Report
- 2023-24 Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
- Rise Kohyang High School Location Update
- Instructional Materials for Educators at Rise Kohyang Elementary School as part of the Williams Settlement
- Instructional Materials for Educators at Valor Academy Middle School as part of the Williams Settlement

### **15. Committee Meeting Review by Committee Chairs Lois Levy (Academic), Louisa Wee (Finance), and Andrew Murr (Governance)**

**16. Closed Session:** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) Title: Lead Executive Officer

**17. Closed Session:** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Gov. Code section 54956.9(D)(2).) (1 matter)



**18. Approval of** (individual item) 2023-24 Local Indicators for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School

**19. Approval of** (Consent Agenda):

- **Governance**

- Minutes from BSS Board Meeting on April 30, 2024
- Minutes from BSS Special Board Meeting on May 10, 2024
- Minutes from Academic Committee Meeting on May 20, 2024
- Minutes from BSS Special Board Meeting on May 23, 2024
- Minutes from Governance Committee Meeting on June 12, 2024
- Minutes from Finance Committee Special Meeting on June 12, 2024
- Minutes from BSS Board Special Meeting on June 13, 2024
- Minutes from Governance Committee Special Meeting on June 20, 2024
- Minutes from Finance Committee Meeting on June 21, 2024
- Minutes from Academic Committee Meeting on June 21, 2024
- Academic Committee Member Reassignment
- Addition of Dr. Marissiko Wheaton-Greer as member of BSS Board
- 2024-25 Board Meeting Calendar
- Resolution to Waive Removal of Board Members with Less than 75% Attendance at Board Meetings

- **Finance and Facilities**

- BSS Monthly Financials, including the Income Statement, Balance Sheet, cash flow forecast, and Budget/Forecast-to-Actuals for April 30th, 2024 (includes YE Estimates)
- FY 25 Preliminary Budgets
- 2024-25 Local Control and Accountability Plans (LCAP)
- CARS (Consolidated Applications)
- Education Protection Account (EPA)
- Panorama Education Renewal
- After School/ELO-P Provider
- Prop 28 Expenditure Plan
- Resolution for Non-Material Amendment for the change of location of Rise Kohyang High School

- **Operations**

- 2024-25 Food Services Agreement
- 2024-25 SHCA Bus Contract
- 2024-25 Employee Handbook
- Approval of Updated Student Attendance Policy
- Approval of Updated Title IX Policy
- Approval of Updated Discipline Policy
- Approval of Updated Family Resolution Policy
- Approval of Updated UCP Policy



- ix. Approval of Updated Education of Homeless Children and Youth Policy
- x. Approval of Updated Education of Foster and Mobile Youth Policy
- xi. Approval of Updated Youth Suicide Prevention Policy

- **Academics**

- i. Declaration of Need for Fully Qualified Educators
- ii. Instructional Materials for Educators at Rise Kohyang Elementary School as part of the Williams Settlement
- iii. Instructional Materials for Educators at Valor Academy Middle School as part of the Williams Settlement

- **Compliance**

- i. 2024-25 Student and Family Handbooks, Annual Notices & Org-Wide Policies for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School
- ii. 2024-25 Local Control and Accountability Plan (LCAP) for Stella Elementary Charter Academy, Stella Middle Charter Academy, Stella High Charter Academy, Valor Academy Elementary School, Valor Academy Middle School, Valor Academy High School, Rise Kohyang Elementary School, Rise Kohyang Middle School, and Rise Kohyang High School

## **20. Adjournment**

***The order of business may be changed without notice. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.***

***Special presentations may be made. Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.***



## Instructions for Presentation to the Board by Members of the Public

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. Your participation assures us of continuing community interest in our schools. To assist you in participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting at [www.brightstarschools.org](http://www.brightstarschools.org).
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - A third disruptive act may result in the disruptive person being removed from the meeting.
  - If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to email [board@brightstarschools.org](mailto:board@brightstarschools.org).